



ANNUAL PLANNING - Check List

Translation

Residence:
Document: date

	ARTICLE	DETAILS	NOTES
	ON EACH VISIT		
<input type="checkbox"/>	Fireplace	Close the damper when unused	
<input type="checkbox"/>	Faucets	Leaks checking	
<input type="checkbox"/>	Drains	Open up	
	MONTHLY		
<input type="checkbox"/>	Air conditioning	Clean and empty registers & compressor	
<input type="checkbox"/>	Fire alarm	Check smoke detectors and fire alarms	
<input type="checkbox"/>	Heating	Verify & replace filters (A/C, heaters)	
<input type="checkbox"/>	Outsides	Verify the general condition	
	SPRING		
<input type="checkbox"/>	Drainage	Clean gutters & check downspouts	
<input type="checkbox"/>	Fire alarm	Check smoke detectors and fire alarms batteries	
<input type="checkbox"/>	Fondations	Verify leaks ,tampings & cracks	
<input type="checkbox"/>	Glass	Clean upper floors	
<input type="checkbox"/>	Insects	Rid of insects	
<input type="checkbox"/>	Outside painting	Verify & repair	
<input type="checkbox"/>	Outside wood	Check & traiter (usure, intempéries, parasites)	
<input type="checkbox"/>	Plantations	Trim trees & shrubberies close to buidings	
<input type="checkbox"/>	Roof	Check (leaves, flatness, moss, cracks)	
<input type="checkbox"/>	Shutters	Check & repair	
<input type="checkbox"/>	Pool	Summer regulation	
	SUMMER		
<input type="checkbox"/>	Sanitaries	Repair flauwy gaskets	
<input type="checkbox"/>	Doors	Lubricate pivotals and locks	
<input type="checkbox"/>	Garage door	Grease	
<input type="checkbox"/>	Insects	Rid of insects	
<input type="checkbox"/>	Machineries	Check fittings & ventilation	
<input type="checkbox"/>	Sliding doors	Clean & lubricate the glide	
<input type="checkbox"/>	Visible tubes	Check humidity traces or leaks	
<input type="checkbox"/>	Terrasses	Filling holes (concrete, asphalt), unmoss	
	AUTUMN		
<input type="checkbox"/>	Air conditioning	Cleaning of ducts & vents	
<input type="checkbox"/>	Chemny	Inspect & clean the firebox	
<input type="checkbox"/>	Doors & windows	Joints inspection	
<input type="checkbox"/>	Drainage	Clean gutters & check downspouts	
<input type="checkbox"/>	Fire alarm	Check smoke detectors and fire alarms batteries	
<input type="checkbox"/>	Garden	Trim trees & shrubberies, cover outside plants	
<input type="checkbox"/>	Glass windows	Clean upper floors	
<input type="checkbox"/>	Heating	General maintenance/winter regulation (heat pumps)	
<input type="checkbox"/>	Insects	Rid of insects	
<input type="checkbox"/>	Radiators	Cleaning and placing of the humidifiers	
<input type="checkbox"/>	Pool	Winter regulation	
	WINTER		
<input type="checkbox"/>	Curtains	Send to clean	
<input type="checkbox"/>	Fire security	Reload powder extinguishers	
<input type="checkbox"/>	Heating	Check for carbon monoxyde	
<input type="checkbox"/>	Insects	Rid of insects	
<input type="checkbox"/>	Inside paints	Check & retouch	
<input type="checkbox"/>	Visible tubes	Check for humidity or leakage traces	
<input type="checkbox"/>	Wooden floors	Wax & polish	